

جامعة الملك سعود بن عبد العزيز للعلوم الصحية كلية التمريض ـ جدة قسم تقنية المعلومات

# Student Lab Booking System (SLBS) Manual

## **Student Section**

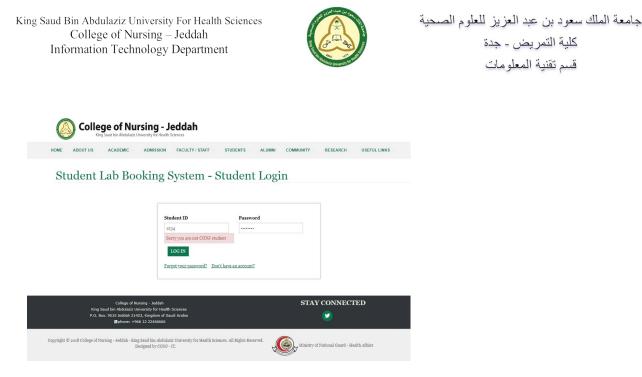
• Use this link to access the slbs student section:

http://conj.ksau-hs.edu.sa/index.php/slbs-student-login

### Login

College of Nurs	ing - Jeddah rsity for Health Sciences					
HOME ABOUT US ACADEMIC	ADMISSION FACULTY / STAFF	STUDENTS	ALUMNI	COMMUNITY	RESEARCH	USEFUL LINKS
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- Type your student ID and password in the login form.
- Click login.
- If there is something wrong, you will have two massages one of them will be displayed:
  - 1. Sorry you're not CONJ student



- This means either you typed your student ID wrong or you are not in slbs.
- If you're sure you typed it correct then contact Ms. Samar to include you in the system.
  - 2. Student ID is not registered you do not have account.

COMMUNITY RESEARCH USEFUL LINKS
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• It means you are in the system but not registered yet.

## Registration

• To register in slbs-student section, open the login page (<u>http://conj.ksau-hs.edu.sa/index.php/slbs-student-login</u>).

جامعة الملك سعود بن عبد العزيز للعلوم الصحية King Saud Bin Abdulaziz University For Health Sciences College of Nursing – Jeddah كلية التمريض - جدة Information Technology Department قسم تقنية المعلومات College of Nursing - Jeddah ACADEMIC ADMISSION FACULTY / STAFF STUDENTS ALUMNI RESEARCH USEFUL LINKS Student Lab Booking System - Student Login Student ID LOG IN Forgot your password? Don't have an account STAY CONNECTED 9 es. All Rights aal Guard - Health Affair Click (don't have an account). **College of Nursing - Jeddah** ACADEMIC ADMISSION FACULTY / STAFF STUDENTS ALUMNI COMMUNITY RESEARCH USEFUL LINKS ABOUT US Student Lab Booking System - Student Register Required field Student ID: ail Address Password: Confirm Password: ER CANCEL STAY CONNECTED 9 Ministry of National Guard - Health Affairs

- Type the following: student ID, email, password and confirm password.
- Then click register.
- If the registration is successful a massage will appear (The registration is submitted successfully)

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#### **Reset Password**

• If you forget your password, open the login page (<u>http://conj.ksau-hs.edu.sa/index.php/slbs-student-login</u>).

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• Click (forget your password).

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- Type your student ID and click submit.
- A massage will appear (An email has been sent to your registered email with a link to reset your password).

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• Go to your email that you registered and open the email and click on the required link.



• The link will direct you to reset password page.

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Colegar of Nursing - Joedah King Saud bin Abdulariz University for Health Sciences. P.O. Box, 5515 Moldin 21423, Kongdom of Saud Araba Brohone: +966 12 22466666 Copyright © 2038 College of Nursing - Jeedah King Sand bin Abdulariz University for Health Sciences. All Rights Reserved. Designed by CONJ-TI.	
<ul><li>Type the following: student ID, new password and conf</li><li>Then click (reset password).</li></ul>	irm new password.

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## **Booking a Lab**

- Go to login page (<u>http://conj.ksau-hs.edu.sa/index.php/slbs-student-login</u>).
- Type your student ID and password then click login.
- Click booking.
- Choose course, skill and category from the drop down menu.
- Select date and time.
- Click book.



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College of Nursing - Jeddah ACADEMIC ADMISSION FACULTY/STAFF STUDENTS ALUMNI COMMUNITY RESEARCH ABOUTUS USEFUL LINKS Student Lab Booking System - Student Booking Hi, LOGOUT Course Adult I Skill Tracheostomy Care . Print Reports Category Competence Date Time BOOK STAY CONNECTED ۷ Copyright © 2018 al Guard - Health Affairs

• A massage will appear if the booking is successful.

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- After booking a lab, a lab coordinator must approve the booking after that you can view it in **booking report**.
- When you finish click logout.

#### **Print Booking**

- If you have booked a lab and you need to print the booking go to print reports then click **booking** report.
- Choose course, skill, and category.



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• Click print.

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- Page will be displayed showing all the necessary data you need for the booked lab.
- Click print (in the upper right corner under the page title).

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HOME ABOUT US ACADEMIC - ADMISSION FACULTY/STAFF - STUDENTS ALUMNI COMMUNITY - RESEARCH USEFULLINKS -	
Student Lab Booking System - Booking Report	⊖ Print
Student Name: test	
Student Badge: 111	
Course Name: Adult I	
Skill Name: Tracheostomy Care	
Category Name: Competency	
Booked Date: 2018-11-29	
Booked Time: 9:30-10:00	
TA Name: Angela San Juan	
Lab No.: 207	
College of Harring - Joedah STAY CONNECTED Vice Start for Adulatics University for Health Sciences P.O. Box. 9515 Medda 21423, Viceban & V Barbore: +965 12 22466666	
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• When you finish click logout.

## **Print Booking Status**

- After attending a lab booking, you can view the status of that booked lab by clicking booking report and then clicking progress report.
- Choose course, skill and category.



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- Click print.
- Page will be displayed showing all the necessary data you need for the booked lab.
- Click print (in the upper right corner under the page title).



• When you finish click logout.